

MINUTES

REGULAR MEETING

FOURTH OF JULY EXECUTIVE BOARD



Wednesday, June 1, 2011
6:00 p.m.
Huntington Beach Civic Center
2000 Main St., Room B-8
Huntington Beach, CA 92648

Chair Karen Pedersen called the meeting to order at 6:05 p.m.

A. ROLL CALL

Board Members: Jeff Carnival (excused), Gil Coerper (excused), Linda D. Couey, Andi Kowal (excused), Craig Lumb, Karen Pedersen, Jon Ross, Linda Vircks, Chris Young

Event Directors: Pat Stier, Stacey Newton

Council Liaisons: Not Present

Staff Liaisons: Mitch O'Brien (not present), Laurie Frymire, Carrie Sparks; Martha Werth

Contractors: Bill Lomas

Volunteers and others: Colleen Neugebauer, Carole Ann Wall

B. INTRODUCTIONS/PRESENTATIONS: Jon Ross introduced Steve and Marshall from R.A.C.E.S. who will be providing volunteer assistance on the 4th of July. Linda Vircks introduced Dr. John DeWitt, a chiropractor in Huntington Beach, who wishes to assist during the 4th of July if needed. Karen Pedersen announced that Martha Werth has returned as the Fire Department staff liaison.

C. CORRESPONDENCE: None.

D. PUBLIC COMMENTS: None.

E. APPROVAL OF MINUTES: Motion to approve the minutes from the April 6, 2011 meeting was moved by Jon Ross and seconded by Chris Young. Motion passed unanimously. Motion to approve the minutes from the May 4, 2011 meeting was moved by Chris Young and seconded by Jon Ross. Motion passed unanimously.

F. STAFF REPORTS:

Martha Werth requested copies of maps for Pacific Coast Highway closures, and the parade staging and Pier Plaza areas.

Laurie Frymire reminded those scheduled to attend the 4th of July Specific Events meeting that it is to be held Thursday, June 2, 2011 at 2pm in room B-8 of the Civic Center. She also

mentioned that the contract with the parade production coordinator is still pending and that the contract with Zambelli Fireworks has been completed.

G. COMMITTEE REPORTS:

Pat Stier requested details from Chris Young regarding the quantity and sizes of the prize ribbons for the Home Decorating Contest. A discussion was held on the procedures for organizing the contest. Stier also directed board members to contact her if their portraits needed to be updated.

A discussion was held on sponsorship ads in the commemorative program.

Craig Lumb confirmed that he would be present during the bleacher delivery at Lake Park on July 4th.

Jon Ross shared that some of the fly-overs are pending. He also announced that there will be Girl and Boy Scouts providing volunteer duties on the 4th.

Bill Lomas announced that a fatal disease has been infecting horses and may affect their presence in the parade.

Karen Pedersen requested that the board submit the quantity and sizes for theirs and their event staff's shirts.

Multiple discussions were held regarding trash boxes, a hospitality tent, a vendor tent, the sponsor recognition event, the commemorative program printing deadline, board members riding in the parade, entertainment lineup, and ribbon printing.

Pat Stier announced that the attendants at The Strand will not allow vehicles to re-enter their parking structure without a fee.

F. OLD BUSINESS: None.

G. NEW BUSINESS:

H. ADJOURNMENT: Meeting adjourned at 7:21 p.m. The next meeting is scheduled for Wednesday, June 15, 2011 at 6:00 p.m. at a location to be determined at a later date.

Respectfully submitted by:
Carrie Sparks
Recording Secretary